

### **Inmate Mail Rules and Regulations**

For all incoming and outgoing mail, strict rules and regulations are in place for security and safety reasons. All inmates are advised repeatedly on these regulations. Any mail or parcels that are received contrary to these guidelines will be returned "intact" to the sender. Any form of contraband identified, may be confiscated and booked into evidence. Many of the items not allowed are readily available through the jail stores, and are therefore **not** allowed. Your cooperation when corresponding with an inmate will be greatly appreciated.

The following items are **not** allowed to be received through the mail:

- Food or cosmetic items
- Stationery, blank envelopes, envelopes with metal clasps, postage stamps, envelopes with gang or suggestive drawings/artwork
- Cash, personal or second party checks, traveler's checks, payroll checks
- A single money order exceeding the \$200 limit
- Blank money orders (money orders must be signed and made payable to the inmate)
- Non U.S. Post Office out-of-state money orders (out-of-state money orders must be from the U.S. Post Office)
- Musical, plastic, plastic covered, blank, greeting or post cards larger than 6"x9"
- Identification card or facsimiles
- Paper clips, staples, pens, pencils, glitter, stickers, glued or gummed labels
- Rosary beads, balloons, string bracelets, or other jewelry items
- Lottery tickets or prepaid telephone cards
- Cellophane tape or any type of tape on letters

With respect to **photographs** and **computer-generated pictures**, the following will apply:

- A maximum number of five (5) photographs are allowed (inmates are only allowed to possess five (5) photographs at any time)
- Photographs or computer generated pictures must be a minimum of 2"x3" and a maximum of 4"x6" size
- Photographs or pictures that are nude, suggestive, showing gangs, gang tattoos, or hand gestures (signs) are not allowed

With respect to **books, publications, or periodicals**, we will **not** accept:

- Anything NOT sent directly from a bookstore or publisher
- Anything of an explicit sexual nature
- More than three (3) books per week
- More than three (3) magazines per week

**NOTE: The items listed above are current, however the Los Angeles County Sheriff's Department and the Los Angeles County Jail System has the right to continually update this list and to return any mail item(s) if those item(s) are deemed potentially harmful or may cause a possible insecure environment to the general inmate community.**